



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**VEENA MEMORIAL PG COLLEGE**

VEENA CAMPUS VEENA MARG, KARALI  
322241

[www.vmsscollege.com](http://www.vmsscollege.com)

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Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**June 2024**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

The Veena Memorial SSEWA Society is a registered non-governmental and non-profit organization. It obtained its registration under the Rajasthan Societies Registration Act 1958 (28), with registration number S2/SawaiMadhopur/1991-92 dated February 14, 1992. Shri Ajay Singh Ji established Veena Memorial PG College in 2006 to honor his inspiration, wife, friend, and educationist, the late Smt. Veena Singh Ji. The college is affiliated with the University of Kota, Kota.

The present social scenario is a mix of several paradoxes. On one hand, the rapid development of science and technology has made society invincible in many respects. On the other hand, human values have deteriorated. The sanctity of human relations has diminished, and the pursuit of money has led to corrupt practices in every field. Consequently, politicians, economists, social activists, intellectuals, and entrepreneurs are all in a fix.

History shows that figures like Chanakya, Kautilya, Gandhi, and Vivekananda brought revolutionary changes in the social, political, economic, and educational currents of their times. The biographies of such challengers and revolutionaries reveal that they all had a vision and mission for education. Education is the key to creating mass awakening and eliminating disruptions.

With this conviction, the Veena Memorial SSEWA Society ventured into academia and founded the V.M. PG College in the Arts faculty. The aim is to build mass consciousness through the study of the humanities, which includes culture, past heritage, inspirational anecdotes, and the development of social values and norms. Since the 2017-18 session, the college has offered four-year integrated courses in B.A.-B.Ed. and B.Sc.-B.Ed., along with a three-year degree course in Science (Maths and Biology). Additionally, a Post-Graduation (M.A.) in Geography was introduced in the 2018–19 session.

V.M. PG College provides teaching and training in various subjects through its qualified, experienced, and committed faculty and staff. It possesses all the infrastructural facilities as per university norms. The labs are well-equipped with the latest equipment. There is a rich library with the latest textbooks, reference books, and journals. Students and staff have unlimited access to the library, its accessories, and the ICT resources available within the institution. The college also provides conveyance facilities for students on college buses. Although not entirely satisfied with current conditions, the college is keen to prove its worth with more enthusiasm, zeal, and fervor.

### **Vision**

Our vision is to educate and develop social, political, and cultural awareness in the rural population in order to give them more authority and implement teaching and training programs for aspirants.

### **Mission**

- To establish an environment of learning that has no discrimination
- To develop creative ability

- To give value based instruction
- To improve the lives of the citizens by knowledge

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

1. Well stocked computerized library with books, references, periodicals, journals, and e-journals.
2. Regular classes are taught by qualified and experienced faculty members.
3. Well-equipped Laboratories.
4. Indoor and outdoor sports facilities.
5. Personality development activities
6. Strong infrastructure as per government statutory bodies.
7. Completely pollution free and peaceful environment.
8. Dynamic and participatory management.
9. Students' involvement in social welfare activities.
10. Running NCC, NSS, and Scouts and Guides Schemes
11. Appreciable exam results at the university level.
12. Better communication between students and teachers.
13. Enlarge the campus with a green environment.
14. Students are more physically present in the classrooms

### Institutional Weakness

1. Insufficient engagement in research endeavors.
2. The number of research publications should be increased.
3. There is no control over the student's internship program.

### Institutional Opportunity

1. The institution is about to commence the M.Sc. course.
2. The institute is currently endeavoring to obtain an additional unit in its integrated academic program.
3. The institute is striving to attain a higher accreditation rating from NAAC.
4. We need to prepare for the implementation of NEP-2020.
5. Enhancement of the ICT infrastructure.

### Institutional Challenge

1. A community of students with diverse backgrounds.
2. Limited proficiency in communication and awareness resulting from residing in tribal regions.
3. The majority of students rely on scholarships, resulting in financial difficulties.

## 1.3 CRITERIA WISE SUMMARY

## **Curricular Aspects**

Veena Memorial PG College excels in curricular planning and implementation, ensuring a robust educational framework through meticulous processes. The institution follows a well-documented approach to curriculum delivery, guided by a structured academic calendar that schedules key activities and assessments. Continuous internal assessments are integral, ensuring consistent evaluation and fostering academic rigor.

In addition to core curriculum, the college offers diverse value-added courses aimed at enhancing students' employability and skills. These courses go beyond traditional academics, addressing current industry trends and technological advancements. By incorporating these offerings, Veena Memorial PG College prepares students comprehensively for dynamic professional landscapes.

The integration of cross-cutting issues such as professional ethics, gender equality, human values, and environmental sustainability is pivotal. The curriculum includes workshops, seminars, and modules dedicated to these critical areas, nurturing a holistic educational environment and fostering responsible citizenship among students.

Practical learning is emphasized through project work, fieldwork, and internships, providing students with hands-on experience to complement theoretical knowledge. Collaborations with industries and organizations ensure meaningful internships, equipping students with practical insights and skills.

Stakeholder feedback plays a crucial role in continuous improvement. The college actively solicits feedback from students, faculty, employers, and alumni to assess academic performance and campus environment. This input guides enhancements to educational practices and facilities, ensuring alignment with stakeholder expectations.

Veena Memorial PG College remains committed to upholding high academic standards and delivering a comprehensive education. By integrating innovative teaching methodologies, fostering experiential learning opportunities, and engaging stakeholders, the college prepares students for successful careers and responsible global citizenship.

## **Teaching-learning and Evaluation**

Veena Memorial PG College adheres rigorously to government regulations regarding student enrollment, ensuring compliance with reservation rules to promote inclusivity and diversity. The institution maintains a balanced student-teacher ratio to facilitate personalized attention and effective learning outcomes.

The college emphasizes experiential learning, participative methods, and problem-solving approaches to enrich students' educational experiences. These methodologies foster active engagement and critical thinking among learners, preparing them for real-world challenges.

Teachers at Veena Memorial PG College leverage ICT-enabled tools and online resources extensively to enhance the teaching-learning process. This integration ensures that students have access to updated information and interactive learning experiences, promoting comprehensive understanding and skill development.

Most faculty members possess PhD or NET qualifications, reflecting their academic expertise and commitment

to quality education. They employ transparent evaluation systems to assess student performance fairly and provide timely feedback. Grievance redressal mechanisms are in place to address concerns promptly, ensuring a conducive learning environment.

Program Outcomes (POs) and Course Outcomes (COs) are systematically evaluated to measure students' attainment of learning objectives. The college consistently achieves excellent academic results, reflecting its dedication to academic excellence and student success.

In summary, Veena Memorial PG College prioritizes student-centric approaches, leveraging modern teaching methodologies and technology to deliver holistic education. The institution's commitment to transparency, quality assurance, and continuous improvement underscores its pursuit of academic excellence and overall development of its students.

### **Research, Innovations and Extension**

Veena Memorial PG College has proactively engaged in resource mobilization efforts to support research initiatives from both government and non-governmental agencies. These efforts are aimed at securing funding to facilitate robust research activities across various disciplines.

The establishment of a dedicated Research Cell underscores the college's commitment to promoting and conducting research. The Research Cell facilitates paper writing, organizes seminars, and conducts workshops to foster a research-oriented culture among faculty and students alike. Financial support is provided to teachers for publishing research papers and participating in seminars, Faculty Development Programs (FDPs), and workshops, thereby enhancing their academic contributions and professional development.

In addition to academic pursuits, the college has undertaken extension and outreach activities to sensitize students to pertinent social issues. These initiatives aim to instill a sense of social responsibility and civic engagement among students, aligning academic knowledge with practical societal challenges.

Veena Memorial PG College actively pursues awards and recognitions for its extension activities conducted through organizations like NCC (National Cadet Corps) and NSS (National Service Scheme). These accolades not only highlight the institution's commitment to community service but also motivate students and faculty to contribute meaningfully to societal welfare.

Furthermore, the college has forged Memorandums of Understanding (MoUs) with companion colleges and

other institutions to foster collaborative activities. These partnerships enable the exchange of knowledge, resources, and expertise, enhancing the overall research and educational ecosystem.

In conclusion, Veena Memorial PG College continues to prioritize resource mobilization for research, leveraging partnerships, and fostering a conducive environment for scholarly pursuits. Through these efforts, the college aims to enrich academic excellence, community engagement, and societal impact.

### **Infrastructure and Learning Resources**

Veena Memorial PG College prides itself on providing excellent physical facilities and learning resources to enhance the overall educational experience for its students. The college boasts well-equipped classrooms, state-of-the-art laboratories, and modern computing equipment, ensuring a conducive environment for academic learning and research.

In addition to academic amenities, the college offers comprehensive facilities for cultural and sports activities. These include dedicated spaces for yoga, both indoor and outdoor games, promoting holistic development and well-being among students.

Maintaining the physical infrastructure is a top priority, ensuring facilities are regularly inspected and well-maintained to meet high standards of safety and functionality.

The library at Veena Memorial PG College is a hub of knowledge, fully automated with a Digital Integrated Library Management System (ILMS). This setup enables efficient cataloging, circulation, and retrieval of resources, enhancing accessibility for students and faculty. The library subscribes to a wide range of electronic resources and journals, providing students with up-to-date academic and research materials.

The institution is committed to staying at the forefront of technology, with regular updates to IT facilities including robust WiFi connectivity and adequate bandwidth for seamless internet access. The student-computer ratio is carefully maintained to ensure all students have equitable access to computing resources for their academic and research needs.

In summary, Veena Memorial PG College prioritizes infrastructure and learning resources to create a conducive environment for academic excellence, holistic development, and student success. By continually investing in facilities and technologies, the college aims to provide a supportive and enriching educational experience that prepares students for future challenges and opportunities.

### **Student Support and Progression**

Veena Memorial PG College prioritizes comprehensive student support initiatives aimed at fostering holistic development and ensuring academic progression. The institution actively assists students in securing scholarships from both central and state governments, facilitating access to financial aid and educational opportunities.

Capacity development and skill enhancement activities are integral to the college's approach, encompassing soft

skills, language and communication skills, and life skills such as yoga, physical fitness, and health hygiene. Special emphasis is placed on ICT and computing skills training, equipping students with essential competencies for the modern workforce.

The college provides robust guidance for competitive examinations and career counseling, empowering students to make informed decisions about their future academic and professional pathways. Timely redressal of student grievances, including cases of sexual harassment and ragging, is prioritized, ensuring a safe and supportive campus environment conducive to learning.

A meticulous record of student placements and progression to higher education is maintained, tracking outcomes such as placements in industry and admissions to prestigious institutions. Additionally, the college keeps records of students qualifying in state and national examinations, celebrating their academic achievements.

Recognition for outstanding performance in sports and games at university, state, and national levels is actively supported, encouraging students to excel beyond academics. The college fosters engagement and continuity through its registered Alumni Association, facilitating ongoing connections and opportunities for current students.

In conclusion, Veena Memorial PG College remains committed to providing comprehensive support for student success and progression. By nurturing a supportive environment, offering diverse skill development opportunities, and celebrating student achievements, the college prepares its students to thrive in their chosen fields and contribute meaningfully to society.

### **Governance, Leadership and Management**

Veena Memorial PG College upholds robust institutional governance and leadership aligned with its vision and mission. The institution effectively deploys an institutional perspective plan, guiding strategic initiatives across academic and administrative domains. The functioning of institutional bodies reflects efficiency and effectiveness, evident in well-defined policies, administrative setups, appointment processes, and service rules.

Embracing modern practices, Veena Memorial PG College implements e-governance extensively in its operations, covering administration, finance, admissions, and examinations. This digital transformation enhances transparency, accountability, and operational efficiency.

The institution prioritizes performance appraisal systems to assess and enhance individual and organizational effectiveness. Comprehensive welfare measures are in place for both teaching and non-teaching staff, fostering a supportive work environment. Opportunities for career development and progression are actively promoted, including financial support for staff to attend conferences, workshops, and professional development programs.

Faculty members benefit from participation in Faculty Development Programs (FDPs), Management Development Programs (MDPs), and specialized training sessions to enhance teaching methodologies and administrative skills. Regular financial audits ensure financial integrity and accountability, reinforcing trust and compliance.

The Internal Quality Assurance Cell (IQAC) plays a pivotal role in institutionalizing quality assurance strategies and processes. Its contributions are instrumental in continuous improvement and maintaining high

standards of academic excellence and operational efficiency.

In summary, Veena Memorial PG College exemplifies effective governance, visionary leadership, and efficient management practices. By embracing innovation, fostering staff development, and ensuring rigorous quality assurance, the college remains committed to excellence in education and holistic institutional growth.

### **Institutional Values and Best Practices**

Veena Memorial PG College is committed to upholding institutional values and fulfilling social responsibilities through a range of proactive measures. The institution promotes gender equity through various initiatives and facilities aimed at creating a gender-inclusive environment. These efforts include awareness programs, support services, and policies that ensure equal opportunities for all.

Environmental sustainability is a cornerstone of the college's operations, with robust measures in place for alternate sources of energy and energy conservation. The institution actively manages degradable and non-degradable waste, implements water conservation strategies, and spearheads green campus initiatives. A disabled-friendly, barrier-free environment is maintained to ensure accessibility and inclusivity for all members of the college community.

Regular quality audits on environment and energy further validate the institution's commitment to sustainability. These audits encompass green audits, energy audits, and assessments of clean and green campus initiatives, ensuring compliance with environmental standards and promoting responsible stewardship of resources.

Veena Memorial PG College extends its environmental stewardship beyond campus borders through community engagement and environmental promotion activities. These efforts underscore the institution's role as a responsible corporate citizen, contributing positively to local and regional environmental conservation efforts.

In addition to environmental sustainability, the college fosters an inclusive and harmonious environment, promoting tolerance and cultural diversity. Sensitization programs educate students and staff on constitutional obligations, emphasizing values, rights, duties, and responsibilities of citizens. Best practices in governance and social responsibility are consistently implemented, reflecting the institution's dedication to ethical conduct and community welfare.

In summary, Veena Memorial PG College integrates institutional values with social responsibilities through comprehensive environmental initiatives, inclusive practices, and community engagement. By championing sustainability and fostering a supportive cultural environment, the college prepares students to be responsible global citizens committed to positive societal change.



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	VEENA MEMORIAL PG COLLEGE
Address	VEENA CAMPUS VEENA MARG, KARAU LI
City	KARAU LI
State	Rajasthan
Pin	322241
Website	<a href="http://www.vmsscollege.com">www.vmsscollege.com</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	LAXMAN DHAKED	7464-297026	9928054200	-	VMDCKARAU LI @GMAIL.COM
IQAC / CIQA coordinator	YASHWANT PARASHAR	07464-297026	9928054003	-	iqac.vmssk@gmail.com

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Rajasthan	University of Kota	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
NCTE	<a href="#">View Document</a>	22-11-2016	120	The Recognition is valid till further action of NCTE

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	VEENA CAMPUS VEENA MARG, KARALI	Urban	1.3	3316.44

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BSc,Science, Maths and Bio	36	XII	English,Hindi,English + Hindi	160	26
UG	BA,Arts,	36	XII	English,Hindi	80	21
UG	Integrated(UG),Education ,B.Sc. B.Ed.	48	XII	English,Hindi,English + Hindi	50	42
UG	Integrated(UG),Education ,B.A. B.Ed.	48	XII	English,Hindi,English + Hindi	50	33
PG	MA,Arts,Geography	24	Graduation	English,Hindi,English + Hindi	20	11

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				32			
Recruited	0	0	0	0	0	0	0	0	27	5	0	32
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				12
Recruited	9	3	0	12
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				2
Recruited	2	0	0	2
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	8	2	0	10
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	17	3	0	20
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	1	0	2
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
		0	0	0	

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
UG	Male	241	0	0	0	241
	Female	236	0	0	0	236
	Others	0	0	0	0	0
PG	Male	11	0	0	0	11
	Female	6	0	0	0	6
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Category</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	16	15	16	17
	Female	4	6	6	8
	Others	0	0	0	0
ST	Male	20	27	23	30
	Female	17	15	21	12
	Others	0	0	0	0
OBC	Male	20	21	41	33
	Female	12	20	11	13
	Others	0	0	0	0
General	Male	11	23	36	28
	Female	13	33	20	35
	Others	0	0	0	0
Others	Male	24	22	28	18
	Female	14	11	2	4
	Others	0	0	0	0
<b>Total</b>		<b>151</b>	<b>193</b>	<b>204</b>	<b>198</b>

### **Institutional preparedness for NEP**

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>We at Veena Memorial PG College, Karauli, proudly affiliated with the University of Kota, Kota, have been at the forefront of providing a well-rounded education. Our commitment to this principle is evident in our diverse range of multidisciplinary courses encompassing the Humanities, Sciences, and Education. This comprehensive approach aligns perfectly with the National Education Policy's (NEP) emphasis on holistic learning and interdisciplinary connections. Our multidisciplinary courses encourage students to explore the interconnectedness of knowledge. For instance, our history students might delve into scientific advancements during a specific period, enriching their understanding of the social</p>
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	<p>context. Conversely, science students could engage with philosophical discussions on the ethics of scientific research. This cross-pollination of ideas fosters critical thinking, adaptability, and a broader worldview, preparing students to be successful in the ever-evolving job market. Veena Memorial PG College is not merely prepared for the NEP; we've been actively embodying its core principles for years. We are confident that our existing infrastructure and experienced faculty will allow us to seamlessly implement the NEP's vision. Our commitment to continuous improvement ensures we remain at the forefront of educational innovation, shaping well-rounded graduates ready to thrive in the 21st century.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>At Veena Memorial PG College, we collaborate with our esteemed affiliating university, the University of Kota, to provide our students with accredited degrees and diplomas. While we don't directly issue these credentials ourselves due to our affiliated status, the University of Kota awards them in accordance with UGC guidelines. These credentials are issued in a convenient digital format accessible through DigiLocker.</p>
<p>3. Skill development:</p>	<p>Veena Memorial PG College has proactively aligned its curriculum and infrastructure to the National Education Policy (NEP) 2020, emphasizing skill development. The college offers regular workshops, seminars, and guest lectures focused on emerging skills and industry trends. Additionally, a dedicated career counseling and placement cell actively supports students in identifying career paths and securing job opportunities. By fostering an environment that encourages continuous learning and adaptability, Veena Memorial PG College ensures its graduates are well-prepared to meet the dynamic demands of the modern workforce.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>Veena Memorial PG College, Karauli, has effectively integrated the Indian Knowledge System (IKS) into its academic framework, aligning with the NEP 2020 guidelines. The college offers courses in Indian languages, promoting linguistic diversity and cultural heritage. By incorporating regional languages into the curriculum, the college ensures that students can learn and express themselves in their mother tongue. Cultural studies, including Indian history, philosophy, and traditional arts, are integral parts of</p>



	<p>the curriculum. Regular cultural events, workshops, and seminars celebrate India's rich heritage, fostering a deep appreciation among students. Collaborations with local artisans and scholars further enhance the learning experience, providing students with practical insights into traditional knowledge and practices. Through these initiatives, Veena Memorial PG College nurtures a holistic educational environment that respects and promotes India's cultural legacy.</p>
5. Focus on Outcome based education (OBE):	<p>Veena Memorial PG College emphasizes Outcome Based Education (OBE) to align student learning with specific career-oriented outcomes. The curriculum is designed with clear, measurable objectives that focus on essential knowledge, skills, and attitudes. Diverse assessment methods, including projects, presentations, and practical exams, ensure students meet these outcomes. The college prioritizes practical skills and real-world applications through internships, workshops, and industry collaborations. A robust feedback mechanism involving students, alumni, and employers continuously refines the curriculum and teaching methods. Faculty undergo continuous professional development to effectively deliver OBE. By focusing on OBE, Veena Memorial PG College ensures its graduates are competent, employable, and equipped to meet modern workforce demands.</p>
6. Distance education/online education:	<p>We are affiliated with the University of Kota, Kota. Therefore, the Veena Memorial PG College does not offer any distance learning or online courses leading to a degree or diploma.</p>

### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	<p>Yes, the ELC (Electrol Voters Club) has been established in the college in accordance with the center, state governments, and affiliating or approval bodies. The club is responsible for a variety of programs and activities to promote voter rights, the importance of elections, and voter education.</p>
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs	<p>Yes, the club is properly constituted, and the student and faculty coordinators are appointed accordingly. The club is functional and conducts various activities</p>

are representative in character?	like rallies, quizzes, signature campaigns, voter awareness programs, etc.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The ELC conducted the following activities to spread awareness about the electroll process: 1. Online voter registration drives 2. Signature Campaign 3. Voter Awareness Raily 4. New voter registration within the campus
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Colleges engage in socially relevant projects like community outreach programs, sustainability initiatives promoting eco-friendly practices, and campaigns raising awareness on social issues such as gender equality and mental health. They also foster student-led initiatives in education, technology, and healthcare, addressing local and global challenges for meaningful societal impact.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The ELC continuously monitors newly admitted students to determine their voter registration status. Should any student, regardless of age, lack voter registration, club members or officials will attempt to complete Form 6 for voter registration.

## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
584	622	578	394	288
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 79

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
32	30	26	31	32

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
23.32	16.47	9.53	25.28	50.54
File Description		Document		
Upload Supporting Document		<a href="#">View Document</a>		



## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

**Planning and delivering curricula to ensure effective learning at Veena Memorial PG College:**

Student success is given priority at Veena Memorial PG College in Karauli through the implementation of a well-organized and documented curriculum planning process that is based on the University of Kota's syllabus and delivery method. This method goes beyond merely imparting knowledge; it's intended to pique students' interest, gauge their comprehension, and eventually get them ready for new challenges. Here is a closer examination of the main elements:

**1. The academic calendar:** The core of curriculum delivery is the academic calendar. It acts as a schedule, detailing every aspect of the academic year, such as:

- **Dates for the Start and End of the Semester:** These specify the general duration of each semester, giving teachers and students a clear understanding of when assignments are due.
- **Course Schedule:** Students can effectively organize their schedules by using the calendar, which details the days and times for each course.
- **Assessment Dates:** Students can efficiently manage their workload and prepare by having clearly specified dates for internal assessments, exams, project deadlines, and presentations.
- **Dates of Vacation:** Throughout the year, there are designated breaks that provide pupils a chance to relax and recover

Clear academic calendars help students and teachers manage their time more effectively and are less confused. Everyone can make plans because it promotes predictability and organization.

**2. Ongoing Internal Evaluation (CIA):** Veena Memorial PG College uses continuous internal assessment (CIA), which goes above and beyond standard exams. This method, which emphasizes continuous assessment throughout the semester, has a number of advantages.

- **Frequent Feedback:** CIAs give students regular chances to get input on their education. This enables individuals to spot potential improvement areas and make early modifications to their learning techniques.
- **Several Techniques of Assessment:** CIAs can be given in the form of tests, assignments, presentations, or group projects, among other things. This multifaceted method evaluates a greater variety of skills and accommodates various learning preferences.
- **Decreased Exam Stress:** CIAs assist reduce the stress related to end-of-semester exams by distributing the evaluation over the course of the semester.

- Better Learning Outcomes: Various assessment techniques and frequent feedback promote in-depth comprehension and active engagement in the learning process.

**3. Advantages of a Recorded Procedure:** Additional benefits of having a documented curriculum planning and delivery process include:

- Transparency: Clearly defined expectations for teachers and students are ensured by a well-documented framework.
- Standardization: It ensures faculty members and departments present courses consistently.
- Quality Control: To guarantee ongoing progress in learning objectives, the procedure can be evaluated and improved on a regular basis.
- Collaboration: By sharing best practices and working together on curriculum creation, faculty members can benefit from documentation.

Veena Memorial PG College's focus to provide high-quality education is demonstrated by their adherence to a well-organized and recorded curriculum development and delivery process. An organized academic calendar and an ongoing internal evaluation system work together to provide a dynamic learning environment that supports student achievement and gets them ready for a bright future.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:** 27

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 1.2.2

*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years*

**Response:** 50.32

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
315	293	282	152	199

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1

*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

**Response:**

## **Integrating Cross-Cutting Issues into the Curriculum at Veena Memorial PG College**

Veena Memorial PG College in Karauli understands the value of producing graduates who are well-rounded and ready for both responsible citizenship and their chosen fields of study. This is accomplished by incorporating cross-cutting topics into the curriculum, such as sustainability, gender, human values, professional ethics, and the environment. This note investigates the ways in which these concepts are interwoven with the college curriculum.

### **1. Ethics in the Workplace:**

- **Course Integration:** Topics like social responsibility, professional behavior, and ethical decision-making in their respective domains could be included in pertinent courses that span disciplines.
- **Case Studies:** By employing authentic case studies, students can examine moral conundrums that arise in work environments.
- **Invited Talks:** Bringing in experts who maintain moral standards in their work might motivate students and offer useful advice.

### **2. The gender:**

- **Gender Sensitivity Training:** Faculty can be prepared to teach lessons that are sensitive to gender through workshops or seminars on gender equality and inclusivity. Examining the course materials for any unintentional gender bias can help to advance inclusivity and justice. Gender
- **Studies Courses:** Providing electives or special courses on gender problems and women's empowerment can help to promote critical thinking and increase awareness.

### **3. Values of Humans:**

- **Value-Based Education:** Including fundamental human values like integrity, empathy, respect, and compassion in instructional strategies helps produce well-rounded people.
- **Community Service Projects:** Students can use human values and make constructive contributions to society by being encouraged to participate in community service efforts.
- **Ethical Dilemmas in Literature:** Moral reasoning and critical thinking can be developed by examining literary works through the prism of human values.

### **4. Sustainability and the Environment:**

- **Environmental Science Courses:** Students who enroll in courses focused on sustainability and environmental science will leave with the knowledge and skills necessary to address environmental issues.
- **Case Studies in Sustainability:** Future leaders might be motivated by incorporating case studies of effective sustainable practices across a range of industries.
- **Campus Sustainability Practices:** Encouraging environmentally responsible behaviors on campus, like energy and trash management, gives students a good example.

### **Advantages of Integration**



Integrating these intersecting concerns into the curriculum fosters citizens who care about the environment, responsible professionals, and critical thinkers. Graduates from schools receive:

- **Enhanced Ethical Decision-Making:** Capable of approaching work-related scenarios with morality in mind. Acknowledging and advocating for gender parity in both personal and professional spheres is known as gender sensitivity.
- **Strong Moral Compass:** Driven by a dedication to upholding human values and making constructive contributions to society.
- **Environmental Awareness:** Capable of making knowledgeable choices that support a sustainable future.

Veena Memorial PG College goes above and beyond traditional teaching by including these important problems within the academic calendar. With the help of this strategy, students can develop into well-rounded people who can prosper in a complicated and globalized society.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 1.3.2

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 59.42

#### 1.3.2.1 Number of students undertaking project work/field work / internships

Response: 347

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

### 1.4.1

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

<b>File Description</b>	<b>Document</b>
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 53.17

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
151	193	204	198	211

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
360	360	360	360	360

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 53.42

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
110	113	131	132	131

### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
231	231	231	231	231

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio**  
(Data for the latest completed academic year)

**Response:** 18.25

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

In Veena Memorial PG College, Karauli, the educational approach is centered around fostering an enriching and engaging learning experience for students. This is achieved through a variety of innovative teaching methods tailored to cater to the diverse needs and interests of the students. Among these methods are experiential learning, participative learning, problem-solving techniques, and the integration of technology into the teaching and learning process.

Experiential learning lies at the core of the educational philosophy at Veena Memorial PG College. This approach emphasizes hands-on experiences and active engagement with the subject matter. Rather than passively receiving information, students are encouraged to immerse themselves in real-world situations, allowing them to apply theoretical concepts in practical contexts. For instance, in a biology class, students might participate in field trips to study ecosystems firsthand, or in a business class, they might engage in simulations of real-world business scenarios. By experiencing the subject matter firsthand, students gain a deeper understanding and develop critical thinking skills that are essential for success in their academic and professional endeavors.

Participative learning is another key component of the teaching methodology employed at Veena Memorial PG College. This approach emphasizes collaboration and interaction among students, fostering a supportive and dynamic learning environment. Through group discussions, debates, and collaborative projects, students are encouraged to actively participate in the learning process, sharing their perspectives and learning from their peers. This not only enhances their understanding of the subject matter but also cultivates important interpersonal skills such as communication, teamwork, and leadership.

Problem-solving techniques are also integral to the teaching methodology at Veena Memorial PG College. Rather than simply memorizing facts and formulas, students are challenged to think critically and analytically, applying their knowledge to solve complex problems and real-world challenges. Teachers design assignments and activities that require students to identify problems, analyze data, and develop creative solutions. This not only enhances their problem-solving skills but also instills a sense of confidence and self-efficacy in their ability to tackle challenges effectively.

In addition to these traditional teaching methods, technology plays a crucial role in enhancing the teaching and learning experience at Veena Memorial PG College. Teachers utilize a variety of online resources and tools to supplement classroom instruction, providing students with access to a wealth of information and learning resources. This might include multimedia presentations, interactive simulations, educational videos, and online quizzes. By integrating technology into the curriculum, teachers are able to cater to different learning styles and provide personalized learning experiences that engage and motivate students.

Overall, the educational approach at Veena Memorial PG College is characterized by its student-centered focus, innovative teaching methods, and integration of technology. By prioritizing the needs and interests of students and providing them with opportunities for hands-on learning, collaborative interaction, and problem-solving, the college aims to foster a supportive and stimulating learning environment where students can thrive academically and personally.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

**Percentage of full-time teachers against sanctioned posts during the last five years**

**Response:** 94.38

#### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
32	32	32	32	32

### File Description

### Document

Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)

[View Document](#)

### 2.4.2

***Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)***

**Response:** 75.5

#### 2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
25	26	19	22	22

<b>File Description</b>	<b>Document</b>
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

At Veena Memorial PG College, the evaluation process, whether conducted internally or externally, is transparent, well-defined, and easily comprehensible to all stakeholders involved. Furthermore, the institution has established a robust system to promptly and effectively address any complaints or issues that may arise, ensuring a supportive and conducive learning environment for students and faculty alike.

Internally, the evaluation process encompasses various aspects of academic performance, including assessments, examinations, projects, and assignments. Clear guidelines and criteria are provided to students at the beginning of each course, outlining the objectives, expectations, and evaluation methods. This ensures that students understand what is required of them and how their performance will be assessed. Teachers provide timely feedback on assignments and assessments, guiding students on areas for improvement and recognizing their strengths.

In addition to academic assessments, Veena Memorial PG College places importance on holistic evaluation, taking into account students' overall development and participation in extracurricular activities, community service, and leadership roles. This comprehensive approach to evaluation ensures that students' diverse talents, interests, and contributions are acknowledged and valued.

Externally, the college adheres to established standards and guidelines set forth by accrediting bodies and regulatory authorities. External evaluations may include accreditation reviews, examinations administered by external agencies, and assessments conducted by industry professionals. These external evaluations serve to validate the quality and rigor of the college's academic programs and ensure that they meet national and international standards.

Importantly, Veena Memorial PG College has implemented a formalized system for addressing complaints and resolving issues in a timely and effective manner. Students, faculty, and staff are encouraged to voice their concerns or grievances through designated channels, such as suggestion boxes, online portals, or direct communication with administrative personnel. Complaints are documented,

investigated, and addressed according to established procedures and timelines.

Upon receiving a complaint, the college initiates a thorough investigation to gather relevant information and evidence. Depending on the nature and severity of the complaint, appropriate action is taken, which may include mediation, disciplinary measures, policy revisions, or institutional reforms. Throughout the process, transparency and communication are prioritized, ensuring that all parties involved are kept informed of the progress and outcome of the resolution efforts.

Furthermore, Veena Memorial PG College is committed to continuous improvement and learning from feedback. Lessons learned from complaints and issues are used to identify areas for enhancement and implement proactive measures to prevent recurrence. By fostering a culture of accountability, transparency, and responsiveness, the college cultivates trust and confidence among its stakeholders and maintains its commitment to excellence in education and institutional governance.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

#### **Response:**

At Veena Memorial PG College, Karauli, the commitment to academic excellence is underscored by the institution's emphasis on clearly defining the desired outcomes for all of its programs and courses. These outcomes serve as guiding principles that outline the specific knowledge, skills, and abilities that students can expect to acquire upon completion of their academic journey. Importantly, these outcomes are readily accessible and transparent, being prominently listed on the college's website. This intentional transparency fosters a culture of accountability, empowers students to make informed decisions about their education, and provides faculty with clear benchmarks for curriculum development and assessment.

By clearly defining program and course outcomes, Veena Memorial PG College ensures alignment between educational objectives and student expectations. This alignment is critical for fostering a supportive and engaging learning environment where students can fully realize their academic potential. When students have a clear understanding of what they are expected to achieve, they are better able to set goals, track their progress, and take ownership of their learning journey. Additionally, transparent outcomes empower students to make informed decisions about course selection and academic pathways, allowing them to tailor their education to align with their interests, career aspirations, and personal development goals.



Moreover, clearly defined outcomes facilitate effective curriculum development and instructional design. Faculty members have a clear understanding of the knowledge, skills, and abilities that students are expected to demonstrate, enabling them to design curriculum and learning experiences that are aligned with these outcomes. This alignment ensures coherence and relevance across courses, promotes continuity of learning, and maximizes the educational impact of the curriculum. Additionally, transparent outcomes provide faculty with a framework for developing meaningful assessments and evaluation criteria, enabling them to accurately measure student progress and achievement.

Furthermore, transparent outcomes enhance accountability and quality assurance within the institution. By clearly articulating the desired outcomes for each program and course, Veena Memorial PG College holds itself accountable to students, faculty, and other stakeholders for the quality and effectiveness of its educational offerings. This transparency promotes trust and confidence in the institution's commitment to academic excellence and student success. Additionally, transparent outcomes facilitate ongoing evaluation and continuous improvement efforts, as stakeholders can easily assess whether educational objectives are being met and identify areas for enhancement.

Overall, the practice of clearly defining program and course outcomes at Veena Memorial PG College serves as a cornerstone of its educational philosophy. By promoting transparency, accountability, and alignment, transparent outcomes empower students to make informed decisions, enable faculty to design effective curriculum and instruction, and foster a culture of continuous improvement and excellence. As a result, students are better equipped to succeed academically, professionally, and personally, and the institution maintains its commitment to providing a high-quality educational experience for all.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6.2

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words**

**Response:**

At Veena Memorial PG College in Karauli, we take the assessment of Program Outcomes (POs) and Course Outcomes (COs) seriously. These outcomes are essentially the goals we set for our programs and individual courses – they outline what students should know, understand, and be able to do by the time they complete their studies with us.

To ensure that students are meeting these outcomes, we have a system in place to evaluate their achievement. One way we do this is through University Exams Results. These exams serve as a standardized measure of student performance and provide valuable data on how well students are mastering the material covered in their courses.

However, we don't rely solely on external exams to assess student achievement. At Veena Memorial PG College, we have our own system for evaluating the attainment of POs and COs. This system is designed to be comprehensive and holistic, taking into account various factors beyond just exam scores.

For example, we use a combination of assessment methods to evaluate student performance, including quizzes, assignments, projects, presentations, and practical exams. By incorporating a diverse range of assessment tools, we are able to capture different aspects of student learning and provide a more complete picture of their achievement.

Additionally, we place a strong emphasis on continuous assessment throughout the semester. Rather than relying solely on end-of-semester exams, we assess student progress regularly to identify areas where additional support may be needed and to provide timely feedback for improvement.

Furthermore, we involve faculty members in the assessment process to ensure that evaluations are fair, accurate, and aligned with the intended learning outcomes of each course. Faculty members are responsible for designing assessments that are rigorous yet achievable and for providing constructive feedback to help students succeed.

In addition to evaluating individual course outcomes, we also assess the attainment of program outcomes at the broader level. This involves collecting and analyzing data on student performance across multiple courses within a program to determine whether students are meeting the overarching goals of the program.

Overall, the evaluation of POs and COs at Veena Memorial PG College is a multifaceted process that involves both internal and external measures. By combining standardized exams with our own system of assessment, we are able to ensure that students are achieving the learning outcomes set forth by our programs and courses. This commitment to assessment and evaluation helps us maintain the quality and integrity of our educational offerings and ensures that our students are well-prepared for success in their academic and professional endeavors.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.3

#### Pass percentage of Students during last five years (excluding backlog students)

**Response:** 95.54

#### 2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
166	151	106	34	14

### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
174	155	111	36	17

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

<p><b>2.7.1</b></p> <p><b>Online student satisfaction survey regarding teaching learning process</b></p> <p><b>Response:</b></p>	
File Description	Document
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 0.54

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0.45	0.09	0	0

#### File Description

#### Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

#### **Ecosystem for Innovations and Indian Knowledge System at Veena Memorial PG College**

Veena Memorial PG College, affiliated with the University of Kota, has been making significant strides in fostering a research-oriented environment despite the limitations of not having a fully equipped research center. The institution is committed to creating an ecosystem that supports innovation, awareness about Intellectual Property Rights (IPR), and the transfer of knowledge and technology. Here is an overview of the initiatives and their outcomes:

#### **Initiatives for Innovation and Research**

##### **1. IPR Awareness and Establishment of IPR Cell:**

- **IPR Workshops and Seminars:** The college regularly organizes workshops and seminars

to educate students and faculty about Intellectual Property Rights. These sessions cover the basics of IPR, the importance of protecting intellectual property, and the process of filing patents.

- **IPR Cell:** An IPR cell has been established to assist students and faculty with patent filing and to provide guidance on intellectual property issues. This cell acts as a resource center for IPR-related queries and support.

## 2. Indian Knowledge System (IKS):

- **Cultural and Traditional Knowledge Promotion:** The college emphasizes the promotion of traditional Indian knowledge systems through various programs and activities. This includes the study and research of ancient texts, traditional medicine, and indigenous technologies.
- **Workshops on IKS:** Workshops and lectures by experts in Indian knowledge systems are conducted to increase awareness and interest among students and faculty.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.2.2

*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

**Response:** 16

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
7	6	0	0	3

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 3.3 Research Publications and Awards

### 3.3.1

**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years****Response:** 0.38**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
8	9	1	7	5

**File Description****Document**

Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website

[View Document](#)

Link to re-directing to journal source-cite website in case of digital journals

[View Document](#)

Links to the papers published in journals listed in UGC CARE list or

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**3.3.2****Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 0.1**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1	2	0	4	1

File Description	Document
List of chapter/book along with the links redirecting to the source website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>

### 3.4 Extension Activities

#### 3.4.1

**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

**Response:**

The extension activities conducted by students of Veena Memorial PG College in Karauli have had significant impacts on both the local community and the students themselves, fostering a sense of social responsibility and contributing to their holistic development.

- 1. Community Engagement and Consciousness:** Through a variety of initiatives aimed at raising awareness about various social issues, students from Veena Memorial PG College in Karauli have actively engaged with the local community. These initiatives may include campaigns on topics such as gender equality, environmental conservation, or mental health awareness. By initiating discussions and promoting dialogue, students contribute to creating a more conscious and informed society.
- 2. Sensitization and Empathy:** By immersing themselves in community issues and interacting with local residents, students develop a deeper understanding of societal challenges. This firsthand experience fosters empathy and sensitizes them to the needs and struggles of different segments of society. Through these interactions, students gain a more nuanced perspective on social issues and become advocates for positive change.
- 3. Skill Enhancement:** Engaging in initiatives that aim to address social issues requires students to utilize a range of skills such as research, communication, and advocacy. Planning and executing these initiatives provide valuable opportunities for students to enhance their leadership, teamwork, and problem-solving abilities. These skills are not only beneficial for their academic pursuits but also prepare them for future professional endeavors.
- 4. Personal Growth and Values:** Participating in activities that contribute to the betterment of society fosters personal growth and the development of core values such as compassion, integrity, and social responsibility. Students gain a sense of fulfillment and purpose by actively contributing to causes they believe in, reinforcing their commitment to making a positive impact on the world around them.
- 5. Holistic Development:** The collective impact of community engagement, consciousness-raising, skill enhancement, and personal growth contributes to the holistic development of students. They emerge from these experiences as well-rounded individuals equipped with the knowledge, skills,

and values necessary to navigate complex social issues and effect meaningful change in their communities and beyond.

In summary, the extension activities undertaken by students of Veena Memorial PG College in Karauli have not only raised awareness and consciousness within the local community but have also played a vital role in shaping students into socially conscious leaders committed to addressing the challenges facing society.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.2

#### **Awards and recognitions received for extension activities from government / government recognised bodies**

##### **Response:**

Veena Memorial PG College has a proud legacy of conducting impactful extension and outreach activities through its NCC (National Cadet Corps), NSS (National Service Scheme), and various student-led groups. These activities have garnered significant appreciation and recognition from several government and government-recognized bodies, affirming the college's dedication to community service and societal development.

#### **Extension and Outreach Activities**

##### **National Cadet Corps (NCC)**

The NCC unit at Veena Memorial PG College has been a cornerstone in promoting discipline, leadership, and patriotism among students. The cadets have actively participated in national camps, social service initiatives, and disaster relief efforts. Their contributions have been particularly notable during crises such as the COVID-19 pandemic, where they played a crucial role in distributing food and essential supplies. The district administration recognized their efforts with commendations, highlighting their significant impact on community support.

##### **National Service Scheme (NSS)**

The NSS unit has been instrumental in instilling a sense of volunteerism and civic responsibility among students. Regular activities include blood donation camps, cleanliness drives under the Swachh Bharat Abhiyan, and health awareness programs. The unit's efforts in organizing health camps in rural areas have provided essential medical services to underserved communities. These initiatives have earned the college several accolades, including recognition from the state health department for their outstanding contribution to public health.



The college's dedication to extension activities has been honored by different organizations

### Community Impact

The extension activities conducted by Veena Memorial PG College have made a substantial impact on the community. These activities not only address various societal needs but also foster a strong sense of social responsibility among students. The college's holistic educational approach, which emphasizes community engagement, has played a pivotal role in building a resilient and supportive society. Recognition from government bodies underscores the college's unwavering commitment to social welfare and community development.

### Conclusion

Veena Memorial PG College's numerous awards and recognitions for its extension activities reflect the institution's commitment to service, leadership, and societal improvement. Through the combined efforts of the NCC, NSS, and various student groups, the college has significantly contributed to the well-being of the community, establishing itself as a leading institution in promoting community service and excellence.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.3

*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

**Response:** 138

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
48	41	23	25	1

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>

### 3.5 Collaboration

#### 3.5.1

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response:** 8

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List of year wise activities and exchange should be provided	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

#### Response:

Veena Memorial PG College in Karauli stands as a symbol of modern educational infrastructure and comprehensive amenities, fostering an environment conducive to holistic learning and development in the backward district of Eastern Rajasthan. The college's commitment to providing state-of-the-art facilities reflects its dedication to nurturing well-rounded individuals equipped to excel in academics, sports, cultural activities, and beyond.

**Academic Infrastructure:** The college boasts well-equipped classrooms and laboratories, facilitating immersive and interactive learning experiences. These spaces are designed to accommodate modern teaching methodologies and promote student engagement. With access to advanced computing equipment, students can harness the power of technology to enhance their learning outcomes and prepare for the demands of the digital age.

**Information and Communication Technology (ICT) Integration:** Recognizing the transformative potential of ICT in education, Veena Memorial PG College has embraced technology-enabled learning solutions. Smart classrooms equipped with audio-visual aids and interactive whiteboards enhance the effectiveness of teaching by stimulating visual and auditory learning modalities. Furthermore, the implementation of a robust Learning Management System (LMS) empowers students and faculty to engage in seamless communication, access educational resources, and participate in online learning activities.

**Cultural and Sports Facilities:** Beyond academics, the college prioritizes the holistic development of students by offering a myriad of cultural and sports facilities. A dedicated yoga center promotes physical and mental well-being, fostering a culture of holistic health and mindfulness among students and faculty alike. Indoor and outdoor games cater to diverse interests, providing opportunities for recreation, camaraderie, and physical fitness. The gymnasium offers a space for students to pursue their fitness goals and lead an active lifestyle, while the seminar hall serves as a venue for cultural events, guest lectures, and academic seminars, enriching the college experience with a vibrant tapestry of intellectual discourse and artistic expression.

**Overall Impact:** The comprehensive infrastructure and amenities provided by Veena Memorial PG College contribute to a dynamic and enriching educational experience. By offering state-of-the-art facilities for teaching and learning, the college fosters an environment conducive to academic excellence,

innovation, and personal growth. The integration of ICT enhances pedagogical practices and prepares students for the challenges of the digital era, while cultural and sports facilities nurture holistic development and instill values of discipline, teamwork, and resilience. Together, these components create a nurturing ecosystem where students can thrive academically, culturally, and athletically, emerging as well-rounded individuals poised to make meaningful contributions to society.

In conclusion, Veena Memorial PG College in Karauli sets a benchmark for excellence in educational infrastructure and amenities, embodying a commitment to holistic learning and development. Through its investment in modern facilities and innovative technologies, the college empowers students to realize their full potential and become leaders in their chosen fields, equipped with the knowledge, skills, and values necessary to navigate an increasingly complex and interconnected world.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

#### 4.1.2

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:** 25.19

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
1.56	1.07	0.28	7.71	20.90

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

#### 4.2.1

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

##### **Response:**

The library at Veena Memorial PG College, Karauli, has undergone a transformative modernization, leveraging digital tools to enhance its offerings and cater to the evolving needs of faculty and students. Through the implementation of an Library Management System (LMS) and access to a diverse array of electronic resources and journals, the college library has positioned itself as a dynamic hub of knowledge dissemination and academic inquiry.

**Integration of Digital Tools:** The adoption of an Library Management System (LMS) marks a significant step forward in streamlining library operations and enhancing user experience. This digital platform facilitates efficient cataloging, circulation, and management of library resources, enabling users to easily search and access materials both onsite and remotely. With features such as online catalogs and self-service options, the LMS empowers users with greater autonomy and flexibility in their library interactions.

**Access to Electronic Resources:** The library's digital transformation extends beyond mere automation to encompass a wealth of electronic resources and databases. Through subscriptions to platforms like DelNet and the National Digital Library, faculty and students gain access to an extensive collection of e-books, academic journals, research papers, and multimedia resources spanning diverse disciplines. This vast repository of digital content not only enriches academic pursuits but also fosters interdisciplinary exploration and scholarly collaboration.

**Subscription to Journals and Magazines:** In addition to electronic resources, the college library maintains subscriptions to a variety of reputable journals, magazines, and educational publications. These subscriptions cover a wide range of subject areas, catering to the diverse interests and academic pursuits of faculty and students alike. By providing access to cutting-edge research and industry insights, these publications serve as invaluable sources of information and inspiration for academic endeavors and professional development.

**Utilization by Faculty and Students:** Both faculty and students have embraced the modernized library facilities and resources, making effective use of its offerings to support their teaching, learning, and research endeavors. Faculty members leverage the library's electronic resources to supplement course materials, conduct literature reviews, and stay abreast of the latest developments in their fields. Similarly, students utilize the library's digital tools and collections to enhance their academic research, access scholarly literature, and prepare assignments and presentations.

**Impact on Academic Excellence:** The modernization of the library at Veena Memorial PG College has had a profound impact on academic excellence and scholarly engagement within the institution. By providing seamless access to a wealth of digital resources and fostering a culture of information literacy, the library empowers faculty and students to pursue rigorous inquiry, critical thinking, and intellectual curiosity. This, in turn, contributes to the generation of new knowledge, the dissemination of scholarly findings, and the overall advancement of learning and research endeavors.

In conclusion, the modernized library at Veena Memorial PG College is a vital academic asset, fostering excellence and innovation through digital integration, electronic resources, and scholarly subscriptions. Empowering faculty and students, it cultivates a dynamic culture of intellectual inquiry and learning, shaping the institution's scholarly landscape.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 4.3 IT Infrastructure

### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

Veena Memorial PG College in Karauli is committed to maintaining state-of-the-art IT facilities to support its academic community. The institution recognizes the critical role of technology in modern education and consistently updates its infrastructure to ensure efficiency and effectiveness. One of the key aspects of these updates is the provision of robust internet connectivity with ample bandwidth, currently set at 225 Mbps.

The recent enhancements to the college's IT facilities include a comprehensive upgrade of the Wi-Fi system, aimed at delivering faster and more reliable internet access. This upgrade ensures that all areas of the campus, including classrooms, libraries, and common areas, are covered by the Wi-Fi network. As a result, students, faculty, and staff can connect to the internet seamlessly from anywhere on campus, facilitating uninterrupted access to online resources.

The institution's internet bandwidth is substantial enough to cater to the diverse needs of its users. With 225 Mbps available through a dedicated "Bharat Fiber" connection provided by BSNL, the college can support a wide range of online activities. This includes streaming educational videos, downloading large files for research and assignments, and participating in online seminars and webinars. The high-speed connection allows multiple users to access the internet simultaneously without compromising on speed or reliability, ensuring an optimal online experience.

In addition to enhancing the Wi-Fi system, the college places a strong emphasis on the maintenance and regular updating of its IT facilities. This proactive approach ensures that the technology remains current and capable of meeting evolving educational demands. By doing so, Veena Memorial PG College aims to provide an environment where academic and research activities can thrive, supported by reliable and

fast internet connectivity.

The comprehensive IT infrastructure at Veena Memorial PG College demonstrates the institution's commitment to leveraging technology for educational excellence. The seamless internet access provided across the campus is instrumental in supporting the academic and research endeavors of students and faculty alike. Whether it's accessing online journals, conducting collaborative research projects, or utilizing digital learning platforms, the upgraded IT facilities are designed to enhance the overall educational experience.

In summary, Veena Memorial PG College in Karauli has made significant strides in upgrading its IT facilities, particularly its Wi-Fi and internet bandwidth capabilities. The institution's dedication to providing high-speed, reliable internet connectivity reflects its commitment to supporting the academic and research needs of its community. By ensuring that the IT infrastructure is both up-to-date and well-maintained, the college is well-positioned to meet the demands of modern education and foster a conducive learning environment.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

#### 4.3.2

##### **Student – Computer ratio (Data for the latest completed academic year)**

**Response:** 8.11

##### **4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 72

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>

## 4.4 Maintenance of Campus Infrastructure

#### 4.4.1

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:** 36.34**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
7.5	3.11	1.43	9.47	23.97

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>



## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 49.23

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
362	341	251	155	105

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

**Response:** A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 51.09

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
496	0	0	396	368

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4

*The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 48.62

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
59	74	79	17	0

**5.2.1.2 Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
166	151	106	34	14

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.2.2

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:** 11.16

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
7	2	7	2	9

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

### 5.3.1

**Number of awards/medals for outstanding performance in sports/ cultural activities at University /**

**state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response:** 41

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
9	18	3	10	1

File Description	Document
Upload supporting document	<a href="#">View Document</a>
list and links to e-copies of award letters and certificates	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.3.2

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response:** 6.4

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
11	7	0	5	9

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

Veena Memorial PG College in Karauli is greatly supported by its registered Alumni Association, known as the "Alumni Association Veena Memorial PG College." This association plays a crucial role in the institution's development through various forms of support, both financial and non-financial.

The Alumni Association comprises former students who have graduated from the college and remain connected to their alma mater. This official organization embodies the enduring relationship between the college and its alumni, fostering a spirit of community and mutual growth. The association's contributions are pivotal in helping the institution achieve its goals and enhance its infrastructure and educational offerings.

The Alumni Association offers other vital forms of support that enrich the college's environment and educational capabilities. Alumni often engage in mentoring current students, providing guidance and sharing their professional experiences. This mentorship can be invaluable in helping students navigate their academic paths and career choices. Alumni can also offer internships, job placements, and networking opportunities, giving students a practical edge in the competitive job market.

The association also plays a significant role in organizing events and activities that benefit the college community. These events may include guest lectures, workshops, and seminars led by distinguished alumni, which provide students and faculty with insights into industry trends, advancements in various fields, and real-world applications of their academic knowledge. Such interactions not only enhance the learning experience but also inspire students to strive for excellence.

Furthermore, the Alumni Association helps in fostering a strong sense of pride and belonging among the alumni and current students. Regular reunions, cultural events, and alumni meets create opportunities for former students to reconnect with the college and each other, reinforcing their bond with the institution. This sense of community is essential for the college's long-term growth and sustenance.

The contributions of the Alumni Association extend to supporting the college's research endeavors as well. Alumni who have excelled in academia or industry often collaborate with the college on research projects, provide research grants, and facilitate partnerships with other institutions or corporations. This collaboration not only elevates the college's research profile but also provides students with exposure to cutting-edge research and innovation.

In summary, the "Alumni Association Veena Memorial PG College" is a cornerstone of support for Veena Memorial PG College, Karauli. Through financial donations and a wide array of other support services, the association significantly contributes to the institution's development. By leveraging the expertise, resources, and networks of its alumni, the college can enhance its educational offerings, improve its facilities, and provide greater opportunities for its students, ensuring sustained growth and excellence in education.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

#### Response:

The governance and leadership of Veena Memorial PG College, Karauli, align closely with the institution's vision and mission, reflecting in several key practices and strategic initiatives. This alignment ensures that the college not only adheres to its foundational goals but also adapts to evolving educational standards and societal needs.

#### Vision and Mission

The vision and mission of Veena Memorial PG College emphasize providing high-quality education, fostering a culture of research and innovation, and contributing to the holistic development of students. The leadership and governance structures are designed to uphold these values through strategic planning and execution.

#### NEP Implementation

A significant example of this alignment is the implementation of the National Education Policy (NEP). The NEP aims to overhaul the Indian educational system, making it more flexible, multidisciplinary, and aligned with global standards. Veena Memorial PG College has actively embraced NEP by:

- **Curriculum Revamp:** Introducing a more flexible and multidisciplinary curriculum that allows students to choose subjects across different fields of study.
- **Skill Development:** Incorporating vocational training and skill development programs to enhance employability.
- **Research and Innovation:** Encouraging research initiatives and fostering an environment that promotes critical thinking and innovation among students and faculty.

#### Sustained Institutional Growth

The college's governance framework ensures sustained growth through continuous assessment and improvement. Key practices include:

- **Regular Audits and Assessments:** Conducting regular internal and external audits to evaluate academic and administrative performance.
- **Feedback Mechanisms:** Implementing robust feedback systems from students, faculty, and



stakeholders to identify areas of improvement.

- **Professional Development:** Offering continuous professional development opportunities for faculty and staff to keep them updated with the latest educational practices and technologies.

### Decentralization

Decentralization is a core aspect of the college's governance, promoting autonomy and accountability at various levels:

- **Student Participation:** Students are encouraged to participate in governance through student councils and committees, giving them a voice in decision-making processes.
- **Faculty Committees:** Various faculty committees are tasked with specific functions such as curriculum development, research promotion, and community outreach, ensuring specialized attention and expertise.

### Participation in Institutional Governance

Active participation in governance by all stakeholders is encouraged to ensure transparency and inclusiveness:

- **Stakeholder Meetings:** Regular meetings involving faculty, staff, students, and alumni to discuss policies, review progress, and plan future initiatives.

### Institutional Perspective Plan

The leadership has developed both short-term and long-term Institutional Perspective Plans, which are periodically reviewed and updated to stay aligned with the vision and mission:

- **Short-term Plans:** Focus on immediate goals such as infrastructure upgrades, introduction of new courses, and implementation of latest teaching methodologies.
- **Long-term Plans:** Encompass broader objectives like achieving academic excellence, expanding research capabilities, establishing international collaborations, and contributing to societal development.

### Conclusion

The governance and leadership of Veena Memorial PG College, Karauli, are deeply embedded in its vision and mission, reflected through NEP implementation, sustained growth, decentralization, participatory governance, and comprehensive perspective planning. These practices ensure that the college remains a dynamic and forward-looking institution, committed to providing quality education and fostering an environment of continuous improvement and innovation.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

#### **Response:**

#### **Veena Memorial PG College's Institutional Perspective Plan**

Veena Memorial PG College has an effectively deployed institutional perspective plan. This plan is regularly reviewed and updated to ensure that it is aligned with the changing needs of the college and its stakeholders. The plan outlines the college's goals and objectives for the next five and ten years.

The college's institutional perspective plan is focused on the following areas:

- **Academic excellence:** The college is committed to providing its students with high-quality education. The college's curriculum is regularly updated to ensure that it is relevant to the needs of the 21st century. The college also has a strong focus on research and innovation.
- **Student success:** The college is committed to helping its students succeed in their academic and professional endeavors. The college provides a variety of support services to its students, including academic advising, career counseling, and placement assistance.
- **Faculty development:** The college is committed to the professional development of its faculty. The college provides faculty members with opportunities to attend conferences, workshops, and other training programs.
- **Infrastructure development:** The college is committed to improving its infrastructure to provide its students and faculty with a better learning environment. The college has recently invested in new classrooms, laboratories, and other facilities.
- **Social responsibility:** The college is committed to social responsibility. The college offers a variety of programs and services to the local community, such as free medical checkups and educational programs.

The effective deployment of the college's institutional perspective plan is visible in the following ways:

- The college has achieved significant academic excellence in recent years. The college's students have consistently performed well in university examinations. The college has also received accreditation from various national and international organizations.
- The college has a strong track record of student success. The college's students have been placed in top companies and universities around the world.
- The college's faculty members are highly qualified and experienced. They are actively involved in research and innovation.
- The college has a state-of-the-art infrastructure. The college's classrooms, laboratories, and other facilities are well-equipped to meet the needs of the students and faculty.
- The college is actively involved in social responsibility activities. The college's programs and services have benefited a large number of people in the local community.

The effective functioning of the college's institutional bodies is also visible in the following ways:

- The college's institutional bodies are well-defined and have clear roles and responsibilities.
- The college's institutional bodies meet regularly to discuss and make decisions on various matters.
- The college's institutional bodies are transparent and accountable.
- The college's institutional bodies are inclusive and representative of all stakeholders.

The effective deployment of the college's institutional perspective plan and the effective functioning of the college's institutional bodies are essential to the college's success. The college's commitment to good governance and institutional planning has helped it to achieve significant progress in recent years. The college is well-positioned to continue its growth and development in the years to come.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>

## 6.2.2

*Institution implements e-governance in its operations*

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1

## **The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

### **Response:**

Veena Memorial PG College in Karauli is dedicated to fostering a supportive and growth-oriented environment for its employees through a comprehensive performance appraisal system, effective welfare measures, and ample avenues for career development and progression. These initiatives ensure the well-being and professional advancement of both teaching and non-teaching staff.

### **Performance Appraisal System**

The college has implemented a robust performance appraisal system to evaluate the effectiveness and contributions of its employees. This system includes:

- **Annual Reviews:** Regular performance reviews provide a structured assessment of individual performance against predefined goals and criteria.
- **Objective Criteria:** The appraisal system is based on transparent criteria, including teaching effectiveness, research output, contribution to institutional development, administrative responsibilities, and professional conduct.
- **Feedback Mechanism:** Constructive feedback is provided to highlight strengths and identify areas for improvement, crucial for personal and professional growth.
- **Goal Setting:** Employees are encouraged to set professional goals and develop action plans, aligning their aspirations with institutional objectives.

### **Effective Welfare Measures**

1. **Free Transportation:** To address commute challenges, the college offers a free bus service from the City Bus Stand to the College Campus, covering the 10 km distance efficiently and saving employees valuable time and travel expenses.
2. **Educational Fee Relaxation:** Supporting the educational aspirations of employees and their families, the college offers significant fee reductions:
  - **Veena Memorial Sr. Secondary School:** Employees enjoy a 50% discount on tuition fees for their children.
  - **Higher Education Institutes:** Employees secure a 30% fee reduction for their wards pursuing higher education in institutions run by the society, easing the financial burden of education.
3. **Comprehensive Benefits:**
  - **Provident Fund and ESI:** The college provides social security through Provident Fund and Employee's State Insurance facilities, ensuring long-term financial stability.
  - **Group Insurance Scheme:** All employees are covered under a comprehensive Group Insurance Scheme for additional peace of mind.

### **Avenues for Career Development and Progression**

1. **Professional Development:** The college offers opportunities for skill enhancement through:
  - **Workshops and Training Programs:** Regular professional development workshops and training programs across various areas.

- **Skill Enhancement Programs:** Opportunities to hone existing skills and acquire new ones.

2. **Research Support:** To encourage academic pursuits, the college provides:

- **Financial Support for Research Publication:** Assistance with publication costs.
- **Reimbursement of Seminar Fees:** Reimbursement of registration fees for relevant seminars and conferences.

### Additional Benefits

To further enhance employee well-being, Veena Memorial is exploring additional benefits such as:

- **Recreational Activities and Employee Engagement Programs:** Activities designed to foster a sense of community and well-being.
- **Expanded Professional Development Opportunities:** Continued exploration of additional professional development and skill enhancement programs.

### Conclusion

Veena Memorial PG College, Karauli, demonstrates a strong commitment to the well-being and professional development of its employees through an effective performance appraisal system, comprehensive welfare measures, and numerous opportunities for career advancement. These initiatives enhance job satisfaction and staff retention, contributing to the institution's overall growth and excellence. By fostering a supportive and dynamic work environment, the college ensures that its staff are well-equipped to meet the challenges of modern education and contribute positively to the academic community.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 6.3.2

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 27.81

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
24	0	15	3	0

<b>File Description</b>	<b>Document</b>
Policy document on providing financial support to teachers	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	<a href="#">View Document</a>
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	<a href="#">View Document</a>

### 6.3.3

*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

**Response:** 95.68

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
31	51	37	18	40

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
6	8	7	11	2

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Annual reports highlighting the programmes undertaken by the teachers	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

#### Response:

Veena Memorial PG College in Karauli has established comprehensive strategies for the mobilization and optimal utilization of resources and funds from various sources, including government and non-government organizations. Additionally, the institution conducts regular financial audits, both internal and external, to ensure transparency and accountability in its financial operations.

#### Mobilization and Optimal Utilization of Resources

##### Strategies for Resource Mobilization

##### 1. Government Grants and Funding:

- The college actively applies for government grants and funding programs to support various academic and infrastructure projects. This includes state and central government schemes aimed at enhancing educational quality and accessibility.

##### 2. Industry Partnerships:

- The college establishes partnerships with industries to secure funding for research and development projects. These collaborations often include funding for innovation labs, technical training programs, and internships for students.

##### 3. Alumni Contributions:

- Leveraging a strong alumni network, the college mobilizes resources through donations and endowments. Alumni contributions are vital for funding scholarships, infrastructure development, and special projects.

## Optimal Utilization of Resources

### 1. Budgeting and Financial Planning:

- The institution employs meticulous budgeting and financial planning processes to ensure funds are allocated efficiently across various departments and projects. This includes forecasting expenses and aligning them with strategic priorities.

### 2. Resource Allocation:

- Resources are allocated based on a thorough needs assessment, ensuring that critical areas such as academic programs, research, infrastructure, and student services receive adequate funding.

### 3. Monitoring and Evaluation:

- Continuous monitoring and evaluation mechanisms are in place to track the utilization of funds. This ensures that resources are used effectively and any deviations are addressed promptly.

## Financial Audits

### Internal Audits

#### 1. Regular Review:

- The college conducts regular internal audits to review financial transactions and ensure compliance with internal policies and procedures. These audits help in identifying discrepancies and improving financial management practices.

#### 2. Internal Audit Committee:

- An internal audit committee, comprising financial experts and senior administrators, oversees the audit process. The committee is responsible for ensuring that all financial operations are transparent and in line with the institution's objectives.

### External Audits

#### 1. Independent Auditors:

- The institution engages independent external auditors to conduct comprehensive financial audits. These audits provide an objective evaluation of the college's financial health and compliance with statutory requirements.

#### 2. Audit Reports:

- External audit reports are thoroughly reviewed by the college's management and governing body. Any recommendations for improvement are taken seriously and implemented to enhance financial practices.

#### 3. Transparency and Accountability:

- By conducting regular external audits, the college demonstrates its commitment to financial transparency and accountability. These audits ensure stakeholders, including government bodies, donors, and the college community, have confidence in the institution's financial integrity.

## Conclusion

Veena Memorial PG College, Karauli, has robust strategies for mobilizing and optimally utilizing resources and funds from various sources. The institution's comprehensive approach to financial planning



and resource allocation ensures that all projects and initiatives are adequately funded and managed efficiently. Regular internal and external financial audits further reinforce the college's commitment to transparency and accountability, ensuring the integrity of its financial operations. These practices collectively contribute to the sustainable growth and development of the institution.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

#### Response:

The Internal Quality Assurance Cell (IQAC) at Veena Memorial PG College, Karauli, serves as a pivotal entity in ensuring and enhancing the quality of education and operations within the institution. Through its systematic approach and continuous evaluation, the IQAC has played a significant role in institutionalizing quality assurance strategies and processes.

#### Establishing Quality Assurance Strategies

The IQAC is tasked with developing and implementing quality assurance strategies that align with the institution's objectives and standards. This involves:

- **Policy Formulation:** Developing policies and guidelines related to quality assurance in teaching, learning, and operational activities.
- **Framework Development:** Designing a framework for assessing and improving various aspects of the institution, including curriculum design, teaching methodologies, administrative processes, and infrastructure.
- **Benchmarking:** Establishing benchmarks and standards against which the institution's performance can be measured and improved.
- **Training and Capacity Building:** Conducting training programs and workshops for faculty and staff to enhance their understanding of quality assurance principles and practices.

#### Continuous Assessment and Improvement

The IQAC conducts regular assessments to evaluate the effectiveness of teaching-learning processes, operational structures, and learning outcomes. This involves:

- **Teaching-Learning Process Review:** Assessing the effectiveness of teaching methodologies,

pedagogical practices, and learning resources used in classrooms.

- **Operational Structure Evaluation:** Reviewing administrative processes, infrastructure facilities, and support services to identify areas for improvement and optimization.
- **Learning Outcome Analysis:** Evaluating student performance, academic achievements, and overall learning outcomes to gauge the effectiveness of educational programs.
- **Data Collection and Analysis:** Gathering relevant data and feedback from stakeholders, including students, faculty, alumni, and employers, to inform decision-making and improvement initiatives.
- **Periodic Reviews:** Conducting periodic reviews and audits to track the incremental improvement in various activities and ensure compliance with quality standards.

### Recordkeeping and Documentation

The IQAC maintains comprehensive records of its assessments, findings, and improvement initiatives. This includes:

- **Documentation of Processes:** Recording the methodologies and procedures used for quality assessment, analysis, and improvement.
- **Performance Reports:** Generating reports on the outcomes of quality assurance activities, highlighting areas of strength and areas needing improvement.
- **Data Archives:** Maintaining a repository of data, reports, and evidence of improvement over time, which can be used for accreditation, benchmarking, and strategic planning purposes.
- **Best Practices Sharing:** Documenting and disseminating best practices and success stories to promote continuous learning and replication across the institution.

### Institutional Culture of Quality Assurance

The IQAC's efforts contribute to fostering a culture of quality assurance and continuous improvement within the institution. By promoting transparency, accountability, and evidence-based decision-making, the IQAC encourages stakeholders to actively participate in quality enhancement initiatives. This institutional culture of quality assurance fosters innovation, excellence, and stakeholder satisfaction, ultimately enhancing the reputation and impact of Veena Memorial PG College.

### Conclusion

The Internal Quality Assurance Cell (IQAC) at Veena Memorial PG College, Karauli, plays a vital role in institutionalizing quality assurance strategies and processes. Through its systematic approach to assessment, improvement, and documentation, the IQAC ensures that the institution remains committed to delivering high-quality education and operational excellence. By fostering a culture of continuous improvement, the IQAC contributes to the overall development and success of Veena Memorial PG College.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**6.5.2****Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** C. Any 2 of the above

<b>File Description</b>	<b>Document</b>
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

**Response:**

Over the past five years, Veena Memorial PG College, Karauli, has actively promoted gender equity through comprehensive initiatives and strategic measures. Central to these efforts have been various Gender Equity Activities, which have provided a framework for assessing and enhancing gender-related policies and practices within the institution. These activities have been instrumental in identifying areas for improvement and driving the development of a more inclusive and supportive environment for all community members.

One of the primary focuses has been the integration of gender equity and sensitization into both curricular and co-curricular activities. Academically, the college has revised course content to include gender perspectives, ensuring that discussions around gender inequality and discrimination are a regular part of the curriculum. This approach encourages students to critically engage with these issues, fostering a deeper understanding and awareness of gender dynamics. By embedding these topics into academic programs, the college not only educates but also empowers students to challenge and address gender biases in their personal and professional lives.

In addition to academic initiatives, Veena Memorial PG College has placed significant emphasis on promoting gender equity through co-curricular activities. A variety of workshops, seminars, and events have been organized to address gender-related issues and create platforms for dialogue and engagement. These activities provide students with opportunities to learn about gender equality, share experiences, and participate in efforts to promote an inclusive campus culture. Through these events, the college has cultivated a community where gender equity is actively discussed and pursued, enhancing the overall campus climate.

The college has also undertaken specific measures to improve facilities for women on campus, recognizing that a supportive physical environment is crucial for fostering inclusivity. The establishment of gender-neutral restrooms is a key step towards accommodating diverse gender identities, ensuring that all students feel comfortable and respected. Additionally, the installation of safety and security measures, such as improved lighting and surveillance, has been prioritized to enhance the safety of all students, particularly women. Dedicated spaces for women to study, relax, and socialize have also been created, providing them with safe and comfortable environments that support their academic and personal well-being.

These efforts have collectively contributed to creating a more welcoming and equitable campus environment. The improvements in physical infrastructure, combined with ongoing educational and

engagement initiatives, have helped to ensure that women and other marginalized groups feel valued and supported. The impact of these measures is reflected in a more inclusive and respectful campus culture, where diversity is celebrated and all students are encouraged to thrive.

Overall, Veena Memorial PG College, Karauli, has made significant strides in promoting gender equity and sensitization. The Gender Equity Activities have been a critical tool in guiding these efforts, enabling the college to identify gaps and implement effective solutions. By prioritizing gender equity in both academic and co-curricular domains, and by enhancing campus facilities, the institution has worked diligently to create an environment where all members of the community feel included and respected. These ongoing efforts demonstrate the college's commitment to fostering a truly inclusive and supportive campus for all.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 7.1.2

#### The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

**Response:** A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>

### 7.1.3

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

1. Green audit / Environment audit

2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

**Response:** A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>
Certificates of the awards received from recognized agency (if any).	<a href="#">View Document</a>

#### 7.1.4

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

Institutional efforts and initiatives play a crucial role in creating an inclusive environment that promotes tolerance and harmony towards various cultural, regional, linguistic, communal, and socioeconomic backgrounds. This involves creating a safe and welcoming space where individuals from diverse backgrounds feel respected, valued, and included.

One of the key aspects of promoting inclusivity at Veena Memorial PG College, Karauli, is sensitizing students and employees to their constitutional obligations, values, rights, duties, and responsibilities as citizens. This involves educating them about the principles of equality, non-discrimination, and respect for diversity that are enshrined in the constitution. By raising awareness about these fundamental principles, the institution can foster a culture of respect, understanding, and acceptance among its members.

In order to promote tolerance and harmony, institutions can implement a range of initiatives such as cultural exchange programs, diversity training workshops, and intercultural dialogues. These initiatives provide opportunities for individuals to learn about and appreciate different cultures, traditions, and perspectives. By promoting cross-cultural understanding and empathy, institutions can help break down stereotypes and prejudices, and build bridges between different communities.

Furthermore, institutions can also create policies and guidelines that promote inclusivity and prohibit

discrimination based on factors such as race, ethnicity, religion, gender, sexual orientation, or disability. By establishing clear expectations for respectful behavior and addressing instances of discrimination or harassment, institutions can create a safe and supportive environment for all members.

In conclusion, institutional efforts and initiatives are essential in creating an inclusive environment that promotes tolerance and harmony towards cultural, regional, linguistic, communal, and socioeconomic diversity. By sensitizing students and employees to their constitutional obligations and values, institutions can help cultivate a culture of respect, understanding, and acceptance. Through proactive measures such as cultural exchange programs, diversity training, and anti-discrimination policies, institutions can create a welcoming space where individuals from all backgrounds can thrive and contribute to a more harmonious society.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

#### **Best Practices at Veena Memorial PG College**

Veena Memorial PG College's best practices, encompassing the blood donation campaign and the tree plantation initiative, reflect our commitment to social welfare and environmental sustainability. These practices not only address immediate community needs but also foster a culture of civic responsibility and ecological consciousness among students and staff. By continually improving and expanding these initiatives, we aim to make lasting contributions to society and the environment.

#### **Best Practice-I:**

##### **Title of the Practice: Blood Donation Campaign for Social Welfare**

**Objectives of the Practice:** The primary objective of our annual blood donation campaign is to address the critical blood shortage in local hospitals and medical facilities. Despite the need for 12 million units of blood annually in India, only about 9 million units are donated. By encouraging students, faculty, and community members to donate blood, we aim to replenish blood supplies and save lives. Our campaigns also serve to raise awareness about the importance of regular blood donation in saving lives, particularly for patients with conditions like thalassemia, cancer, and those requiring emergency surgeries.

**Context:** Our institution, located in Karauli, Rajasthan, recognizes the significant impact of blood donation on community health. Regular blood donation camps help in collecting blood from healthy

donors for those in urgent need, such as patients with life-threatening diseases who require frequent blood transfusions. By organizing these camps, we contribute to the well-being of patients and support local healthcare infrastructure.

**The Practice:** The blood donation camp, organized in collaboration with the NSS district nodal center and the Government PG College, Karauli, commenced with a formal inauguration by notable dignitaries including the Principal, Vice-Principal, District Collector, SDM, CMHO Karauli, and the NSS Coordinator. The camp saw active participation from students, faculty, and community members. Blood collected from the camp was donated to the Government Hospital. Refreshments were provided to donors, who also received certificates and gift hampers as tokens of appreciation. A team of doctors supervised the entire process, ensuring the safety and well-being of donors. Volunteers from a local club assisted in the organization of the event. The day concluded with a vote of thanks and the National Anthem.

**Evidence of Success:** The blood donation camp resulted in the collection of over 65 units of blood, significantly contributing to the local blood bank. Of the 65 volunteers, six were from our institution, 50 were from the Government PG College, and the remainder were community members. This successful turnout demonstrates the community's willingness to support healthcare initiatives and the effectiveness of our awareness campaigns.

**Problems Encountered and Resources Required:** The primary challenges faced included fear of needles, sight of blood, misconceptions about the ill effects of blood donation, and a lack of previous opportunities to donate. Many students expressed reluctance due to these fears and misconceptions, often influenced by parental concerns. Overcoming these barriers requires continuous education and reassurance about the safety and importance of blood donation. Additional resources, such as more extensive awareness campaigns and increased logistical support, are necessary to further enhance participation.

## **Best Practice-II:**

### **Title of the Practice: Tree Plantation in College Campus**

**Objectives of the Practice:** The tree plantation initiative aims to sensitize, encourage, and engage students, staff, and the wider community in increasing green coverage through scientific tree planting. This practice promotes environmental awareness, reduces pollution, and enhances the green ambiance of the campus. By advocating for tree planting, we aim to instill a sense of responsibility towards environmental conservation and sustainable living.

**Context:** Trees play a vital role in maintaining ecological balance by providing oxygen, improving air quality, conserving water, preserving soil, and supporting wildlife. They mitigate the effects of greenhouse gases, influence rainfall patterns, and contribute to climate regulation. Trees also have significant social, spiritual, commercial, and medicinal value. Given these benefits, tree plantation is an essential activity for environmental sustainability.

**The Practice:** The tree plantation program was inaugurated by the Principal, with active participation from faculty, students, NSS volunteers, and members of the Veena Memorial SSEEWA Society. Saplings were planted at various locations within the campus. Students were assigned as guardians for individual plants, ensuring their regular care and maintenance. The seedlings raised in the college nursery



were used for this plantation drive, promoting a sense of ownership and responsibility among students.

**Evidence of Success:** The college campus is now enriched with a diverse array of plant species, contributing to a greener and more sustainable environment. Students have demonstrated commitment to the maintenance and preservation of these trees, understanding their role in enhancing the quality of life. This initiative has set a positive example for future generations, emphasizing the importance of tree planting and environmental stewardship.

**Problems Encountered and Resources Required:** Challenges faced included the need for more funding and the requirement for additional plants to match the available space on campus. To expand and sustain the tree plantation program, increased financial support and a steady supply of saplings are essential. Continuous community engagement and education are also necessary to maintain the momentum of this environmental initiative.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

**Portray the performance of the institution in one area distinctive to its priority and thrust.**

VEENA MEMORIAL SSEEWA Society is a registered non-governmental and non-profit organization. It obtained its registration under the Rajasthan Societies Act in 1991-1992. The vision of the society is to strive to provide an equitable and integrated model of healthcare, education, and livelihood by empowering people to become self-reliant. The society is committed to developing and managing quality education, sharing government plans and schemes, and publishing and distributing literature related to its initiatives.

The college is affiliated with the University of Kota, Kota. VEENA MEMORIAL SSEEWA Society decided to venture into academics and thus started V.M. P.G. COLLEGE with a focus on the arts faculty to build mass consciousness through the study of humanities. Humanities encompass culture, past heritage, inspirational anecdotes, the growth and development of social values and norms, and the entire ecology and geography of a nation. From the 2017-18 session, four-year integrated courses in B.A.-B.Ed. and B.Sc.-B.Ed., as well as a three-year degree course in Science (Mathematics and Biology), were introduced. From the 2018-19 session, a post-graduation (M.A.) in Geography was also started.

V.M.P.G. College provides teaching and training through its qualified, experienced, and committed

faculty and staff. It possesses all the infrastructural facilities as per university norms. The laboratories are well-equipped with the latest equipment. There is a rich library with the latest textbooks, reference books, and journals. Both students and staff have maximum access to the library, its accessories, and ICT resources available in the institution. We also provide conveyance facilities to our students in the college buses. To ensure the physical fitness of female students, a gymnasium facility has been made available on the college premises with special security and safety measures.

We run NCC, NSS, and Scouts and Guides programs, organize extension lectures, one-day seminars, awareness rallies, different competitions, and activities to provide students with a broader perspective of life and society, instilling in them a sense of duty, discipline, and social responsibility. These clubs and cells teach students gratitude towards nature and humanity. These skill courses help students advance in their careers. Many students have been selected for Central and State Government services and are actively involved in social and welfare activities.

The college consistently aspires to help poor and needy students overcome their academic hurdles. As an initiative, the college has established a Book Bank, from which poor and needy students can avail free books. The college also undertakes several initiatives to sensitize students to gender equity, energy conservation measures, inclusiveness, human values, and more. To this end, the college organizes several programs such as lectures, popular talks, workshops, seminars, sports competitions, and activities. The Extension Activity Committee of the college regularly schedules these programs on campus and in local areas. The college ensures the participation of both students and local people in such programs to raise awareness of these issues.

The institution organizes educational tours for art and science students every year, where students enhance their knowledge by obtaining important information from scientists and experts in the field.

The college adheres to safety norms in all aspects. There is sufficient illumination and CCTV coverage throughout the campus. Counseling support helps students explore their potential while managing anxiety and stress. Faculty mentors strive to maintain a conducive environment that encourages students to discuss their academic, social, and personal issues. The college also offers Wi-Fi facilities, fluoride-free drinking water, a ragging-free area, a smoke-free atmosphere, rainwater management, and lush green lawns.

***Recently, in May 2024, our affiliating university, the University of Kota, Kota, released the permanent merit list for the Exam-2021. Seven of our students achieved remarkable positions in different courses. In the Education department, two of our students secured the top two ranks and were selected for Gold and Silver Medals. These quality results show our dedication to the journey of excellence.***

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

Veena Memorial PG College is located in Karauli, a district headquarters in eastern Rajasthan known for its remote and rural setting. Situated just 3 km from the RSRTC Bus Stand, the college serves a predominantly rural community in an area renowned for its Red Sand Stone, a significant economic resource. Despite the challenges of its remote location, where 85% of the population resides in rural areas, Karauli benefits from government educational institutions within the city.

Veena Memorial PG College stands out by striving to deliver high-quality education in this remote and economically significant region. Its commitment to providing excellent education underscores its role in contributing to the educational landscape of Karauli, aiming to empower students from rural backgrounds with the knowledge and skills necessary for their personal and professional growth.

### Concluding Remarks :

In conclusion, Veena Memorial PG College exemplifies excellence across all evaluated criteria, reflecting its commitment to holistic education, institutional values, and societal responsibility.

The institution's approach to **Curricular Planning and Implementation** ensures rigorous academic standards through a well-documented process and continuous internal assessments. Value-added courses and integration of cross-cutting issues enhance students' employability and nurture ethical awareness, preparing them for diverse professional challenges.

**Teaching-Learning and Evaluation** at Veena Memorial PG College prioritize student-centric approaches, leveraging experiential and participative methodologies. With a focus on ICT-enabled tools and faculty development, the college ensures a dynamic learning environment conducive to comprehensive skill development and academic achievement.

**Resource Mobilization for Research** underscores the college's proactive efforts in securing funds and promoting research activities. From establishing a dedicated Research Cell to supporting faculty in publishing and participating in scholarly activities, the institution fosters a culture of innovation and knowledge creation.

**Infrastructure and Learning Resources** are robustly maintained, encompassing modern facilities for academic and extracurricular activities. The library's digital integration and updated IT infrastructure ensure seamless access to resources, enhancing learning outcomes and research capabilities.

**Student Support and Progression** initiatives prioritize holistic development, offering scholarships, skill enhancement programs, and career guidance. Effective grievance redressal mechanisms and alumni engagement further enrich the student experience, promoting personal growth and professional success.

**Governance, Leadership, and Management** at Veena Memorial PG College demonstrate strategic oversight and operational efficiency. With e-governance implementations, performance appraisals, and quality audits, the institution upholds transparency, accountability, and continuous improvement.

**Institutional Values and Social Responsibilities** are ingrained in the college's ethos through sustainability initiatives, inclusive practices, and community engagement. By promoting environmental stewardship, cultural harmony, and constitutional awareness, the college nurtures responsible citizenship and societal contributions.

Overall, Veena Memorial PG College stands as a beacon of educational excellence, embodying its mission to empower students with knowledge, skills, and values to thrive in a globalized world. Through innovative practices, dedicated faculty, and a supportive community, the college remains steadfast in its commitment to shaping future leaders and making a positive impact on society.